



APPROVED MINUTES OF THE NCL STP PROGRAMME DELIVERY BOARD

15:00-17:00 on Tuesday 12 June 2018

Room 11.10-11.12, 5 Pancras Square, London, N1C 4AG

Members	Role and job title	Attended	Deputy sent	Apologies
Helen Pettersen (HP)	STP Convenor (Chair) and SRO Lead for CCGs	✓		
Charlotte Pomery (CP)	SRO Children and Young People Workstream; Assistant Director Commissioning (Haringey Council)	✓		
Dawn Wakeling (DW)	Director Social Services Representative ; Strategic Director, Adults, Communities and Health, Barnet Council	✓		
Jo Olson (JO)	NHSE Director of Commissioning/ Transformation	✓		
Jo Sauvage (JS)	STP Co-Clinical Lead; Chair Islington CCG			✓
Julie Billett (JB)	SRO Prevention Workstream; Director of Public Health, Camden and Islington			✓
Kathy Pritchard-Jones (KPJ)	SRO Cancer Workstream; CMO UCLH Cancer Collaborative			✓
Marcel Levi (ML)	SRO Planned Care; Chief Executive, UCLH	✓		
Martin Pratt (MP)	Director Social Services Representative, Camden Council	✓		
Mike Clowes	GP Federation Representative, Interim Chief Executive	✓		
Mike Cooke (MC)	Vice Chair and SRO Lead for Local Authorities; CEO Camden Council	✓		
Paul Jenkins (PJ)	SRO Mental Health Workstream; CEO T&P FT			✓
Rachel Lissauer (RL)	SRO Maternity Workstream; Director, Wellbeing Partnership	✓		
Richard Jennings (RJ)	STP Co-Clinical Lead; Co-SRO Planned Care Workstream; Medical Director, Whittington Health NHS Trust	✓		
Sarah Mansuralli (SM)	SRO Urgent & Emergency Care Workstream; Chief Operating Officer, Camden CCG	✓		
Simon Goodwin (SG)	Chief Financial Officer, NCL CCGs	✓		
Siobhan Harrington (SH)	SRO Workforce Workstream; CEO Whittington Health	✓		
Sir David Sloman (DS)	SRO Digital Workstream; Vice Chair and SRO Lead for Providers; CEO Royal Free London NHS Foundation Trust			✓
Tim Jaggard (TJ)	SRO Productivity Workstream; Finance Director UCLH	✓		



Tony Hoolaghan (TH)	SRO Care Closer to Home Workstream; COO Islington and Haringey CCGs	✓		
Will Huxter (WH)	Director of Strategy, NCL CCGs	✓		
Charlie Davie (CD)	Managing Director, UCL Partners	✓		
Gary Sired (GS)	STP Deputy Director of Finance	✓		

Attendees	Job Title	Reason for attendance
Richard Elphick	Programme Lead - Adult Social Care	Regular Attendee
Richard Dale	Head of Programme Management, PMO	Regular Attendee
Jonathan Fisher	Programme Manager (STP PMO)	Minutes

No.	Agenda Item	Action owner
1.0	General Business	
1.1	Welcome and Apologies	
	Helen Pettersen (HP) welcomed everyone to the meeting. Introductions were made and apologies noted. The meeting was QUORATE.	
1.2	Review of minutes from the previous meeting	
	The minutes from the previous meeting (held on 8 May 2018) were reviewed and APPROVED without amendment.	
1.3	Review of action log	
	The Programme Delivery Board (PDB) REVIEWED and NOTED the updated action log.	
1.4	Interests declared in relation to items on the agenda	
	No interests were declared in relation to items on the day's agenda.	
1.5	Letter to system leaders re: integration	
	<p>There was a detailed discussion regarding a letter from Healthy London Partnership and NHS E London region concerning an opportunity to obtain HLP support for integration initiative(s).</p> <p>The PDB discussed a number of possible initiatives that could benefit from HLP support e.g.:</p> <ul style="list-style-type: none"> • The Islington and Haringey Wellbeing Partnership: <ul style="list-style-type: none"> ○ Intermediate Care Initiative 	



	<ul style="list-style-type: none"> • Development of CHINs within the 5 CCGs; • CAHMs services across NCL including / tier 3.5 and work with specialist services • Diabetes; via QISTs • Arterial Fibrillation and Cardio Vascular Disease <p>It was acknowledged that many people would have suggestions and was agreed therefore that PDB members should send their ideas and those of partners they have discussions with to HP as soon as possible so that these could be considered and distilled in advance of the 25 June submission deadline.</p> <p>Actions</p> <p>1) PDB members should send their ideas and those of partners they have discussions with to HP as soon as possible</p> <p><i>N.B. Since the meeting a new deadline was provided of 12th July for submissions to WH and HP.</i></p>	All
2.0	2017/18 Delivery	
2.1	<p>Update on the underlying financial position</p> <p>SG gave a detailed presentation on the collective underlying financial position of CCGs and Trusts within North Central London. The main message was that the reported system surplus of £91.3m was achieved through a total of £250m in non-recurrent measures in the Trust sector (including profits on disposal of fixed assets of over £100m and additional STF funding of £88m) and that the underlying revenue position involved a deficit of c. £203.5m.</p> <p>The following is a summary of the key discussions that followed:</p> <ul style="list-style-type: none"> • There was a discussion on how to ensure that the sector was prepared to make best use of any funding made available; • It was noted that the new NHS funding settlement related to NHS organisations only and that, for social care, funding for investment may arise through the comprehensive spending review in 2019; • There was a discussion around the level of visibility around current investment on transformational projects and TJ requested a piece of work to understand planned investment expenditure for 2018/19 and what the expected financial benefits of these investments were; • There was a discussion on how digital transformation opportunities other than the two priority projects (Health Information Exchange and Population Health Management) should be taken forward. It was suggested that a piece of work was needed to understand the potential of this area. • As outlined in the paper, it was agreed that SROs should re-examine their plans to see if there is scope to bring forward savings or to go faster and further in terms of transformation; 	





	<ul style="list-style-type: none"> • WH highlighted the importance of taking a multi-year view to investment and not just focusing on the current year's financial figures; As described in the paper, work would be taken forward by FAM to develop a refreshed system medium term financial plan and narrative <p>The PDB NOTED the update</p> <p>Actions</p> <p>2) TJ requested a piece of work to understand planned investment expenditure for 2018/19 and what the expected financial benefits of these investments were;</p> <p>3) Work would be taken forward by FAM to understand the longer term plan.</p>	<p>GS</p> <p>GS</p>
3.0	2017/18 Planning	
3.1	<p>Delivery Plan: Health and Care Closer to Home</p> <p>TH presented the updated 2018/19 delivery plan for the 'Health and Care Closer to Home' workstream, which had been submitted to the PDB for approval:</p> <p>As part of the discussion that followed, MC noted that there was currently a very strong focus on primary care and suggested that as the plan is further developed it should incorporate more of a focus on social care and integration with acute providers.</p> <p>TH to work with RE to ensure effective link up of LA colleagues</p> <p>Building on this, other members of the PDB suggested that it also needs to draw out links to voluntary sector, children and young people and mental health services. To this end, it was suggested that the logic model underpinning the plan should be further developed so that it was clearer on inputs and outputs for the whole system;</p> <p>The PDB Approved the updated delivery plan</p> <p>Actions:</p> <p>4) TH to work with RE to ensure effective link up of LA colleagues</p> <p>5) As a next step, the logic model underpinning the plan should be further developed so that it is clearer on inputs and outputs for the whole system (e.g. social care, acute, children and young people, mental health, voluntary sector)</p>	<p>TH/RE</p> <p>TH/RE</p> <p>TH</p>
3.2	<p>Draft Estates Plan (Workbook)</p> <p>SG provided a detailed update on the development of an Estates plan for NCL, which was due for final submission to NHS England in mid-July 2018.</p> <p>As part of the update, he reminded the PDB that the Estates plan was being developed at pace in preparation for a bidding process for 'wave 4' funding and that in order for</p>	





	<p>any large scale capital bid to be funded through the bidding process it had to be included within the plan. He noted that the submission would be a document that would continue to iterate, and at this stage, the work was on ensuring alignment between partners plans, clinical and care workstreams and setting out a process for further work in areas where there may be new models of care that need exploring.</p> <p>In response to this point, the PDB suggested that it was important to be clear both within the document and in communications to stakeholders that the plan was to be further developed, in the following areas:</p> <ul style="list-style-type: none"> • a longer term vision for mental health and primary care / GP estate; • flexible spaces in the community to deliver new models of care; • housing development (local authority priority); <p>It was noted that further work would be required in due course to develop the plan into an inclusive strategy that addressed the needs and priorities of all STP partners.</p> <p>The PDB NOTED the update and it was agreed that DW and SH would review and provide feedback on the final draft of the Estates plan ahead of its submission to the PDB in July for approval.</p> <p>Actions: 6) DW & SH to review and provide feedback on the final draft of the Estates plan ahead of its submission to the next PDB for approval.</p>	DW / SH
3.3	<p>Workforce planning and HEE bid</p> <p>SH gave an update on the ongoing bidding process for HEE funding. This outlined the submission of a bid to HEE for £500k for numerous initiatives aligned to the STP priorities.</p> <p>The board noted that once the bid was submitted, there would be a further chance to ensure projects were scoped effectively before funding released.</p> <p>The funding would be held by Islington CCG on behalf of the STP and managed by SH as the SRO and RD from the STP PMO.</p> <p>The PDB noted the update and APPROVED the suggested approach.</p>	
3.4	<p>Digital Programme Update</p> <p>WH provided a brief verbal update on progress within the Digital workstream.</p> <p>A brief discussion followed around the need to ensure robust engagement of clinicians and social care staff and the importance of ensuring local politicians were briefed on the priority projects and the benefits they would deliver for local people.</p>	





	The PDB NOTED the update	
4.	Any Other Business	
4.1	Any other business No further business was discussed.	
4.2	Date and time of the next meeting The next meeting of the Programme Delivery Board was confirmed as 10 th June 2018 3-5pm at 5 Pancras Square.	
CLOSE:		

