



APPROVED MINUTES OF THE NCL STP PROGRAMME DELIVERY BOARD
15:00-17:00 on Tuesday 8th January 2019
Room 11.11-11.12, 5 Pancras Square, London, N1C 4AG

Members	PDB role / job title	Present	Deputy	Apologies
Helen Pettersen (HP)	- STP Convenor	✓		
Alex Faulkes (AF)	- Programme Director, Urgent & Emergency Care	✓		
Chloe Watson (CW)	- Head of Communications and Engagement	✓		
Chris Dzikiti (CD)	- Programme Manager, Mental Health	✓		
Diane Macdonald (DM)	- Programme Manager, Estates	✓		
Donal Markey (DM)	- Programme Director, Planned Care	✓		
Gary Sired (GS)	- STP Deputy Director of Finance			✓
Shahbaz Bhutta (SB)	- Finance Lead, Provider Productivity	✓		
Kaye Wilson (KW)	- Programme Manager, Maternity	✓		
Martyn Smith (MS)	- Programme Director, Digital	✓		
Mubasshir Ajaz (MA)	- Programme Manager, Prevention	✓		
Naser Turabi (NT)	- Programme Director, Cancer			✓
Richard Dale (RD)	- Director of Delivery, STP	✓		
Richard Elphick (RE)	- Programme Director, Adult Social Services	✓		
Sam Rostom (SR)	- Programme Director, Children and Young People	✓		
Sarah McIlwaine (SM)	- Programme Director, Care Closer to Home	✓		
Sarah Young (SY)	- Programme Manager, Workforce	✓		
Will Huxter (WH)	- Director of Strategy, NCL CCGs (Chair)	✓		

Attendees	Job Title	Reason for attendance
Jonathan Fisher (JF)	Programme Manager (STP Programme Office)	Regular attendee
Claire Willis	Project Manager (STP Programme Office)	Minutes
Julie Billett	Director of Public Health, Camden and Islington	Presentation
Dr David Egerton	SRO Diabetes and, Diabetes Clinical Lead	Presentation

No.	Agenda Item	Owner
1.0	GENERAL BUSINESS	
1.1	Welcome and Apologies	
	<p>Will Huxter Chaired the meeting. He welcomed members to the meeting and noted the apologies.</p> <p>The meeting was QUORATE.</p>	



1.2	Review of minutes from the previous meeting	
	The minutes from the previous meeting were APPROVED without amendment	
1.3	Review of actions from the previous meeting	
	The actions from the previous meeting were reviewed.	
2.0	STRATEGIC UPDATES	
2.1	Update on wider STP context	
	<p>The NHS Long Term Plan (LTP) has been released and there are cross cutting themes throughout. A review needs to be undertaken to ensure we are on track and our focus should be on how commissioners and providers work together.</p> <p>With Sir David Sloman joining NHS Improvement, further changes are to be expected.</p> <p>The key thing at this time for NCL is the next planning round and focusing on taking cost out of the system. With growth and demand for services increasing we need to ensure provider plans align to commissioners plans and focus on maximising what has been already been agreed with providers.</p> <p>Actions: 1) A review of the alignment between current STP plans and the LTP is to be undertaken</p>	RD
2.2	Workstream updates	
	<p>The highlights of the discussion that took place under this agenda item were as follows:</p> <p><u>Health and Care Closer to Home</u></p> <ul style="list-style-type: none"> • HCCH had secured new additional investment from NHSE • Successful trial of new HCCH reporting dashboard at December HCCH board • Continuing to develop online consultations <p><u>Workforce</u></p> <ul style="list-style-type: none"> • The inclusion of recruitment and retention as a key theme within the NHS Long Term Plan was welcomed • Overall the programme is largely on track with this year's delivery • An important next step is to expand the collaborative bank approach • The potential devolution of GP and nurse training to STP's was noted <p><u>Urgent and Emergency Care</u></p> <ul style="list-style-type: none"> • The current plan for UEC seemed to be aligned to the priorities set out in the NHS Long Term Plan 	





	<ul style="list-style-type: none"> • The most recent reporting period has seen the launch of the digital minor illness scheme • The NCL Rapid Response core offer has also been launched • Funding for a discharge coordinator has been approved <p><u>Children and Young People</u></p> <ul style="list-style-type: none"> • Existing plans are largely aligned to the NHS LTP. Autism has a strong focus in the LTP and future STP workstream plans will need to reflect this. • A recent positive meeting with LA Dir.'s of Children's Services had helped to build further engagement around CYP priorities • Local asthma workshops are being delivered across each NCL borough • Ongoing work around collating data for delayed transfers care <p><u>Mental Health</u></p> <ul style="list-style-type: none"> • The focus on Mental Health in the Long Term Plan was welcomed • The priorities set out in the LTP seemed to align with the focus of current workstream plans • In 2019/20 the workstream would be working with the Royal Free to review eating disorders services for Children & Young People. • Out of area placements are still a concern <p><u>Maternity</u></p> <ul style="list-style-type: none"> • Successful funding bid submitted to HEE for Continuity of Care training. • All four NHS Trusts with maternity services in NCL have submitted plans to increase the number of pregnant women booking onto CoC pathways. • Plans have been approved and funding allocated for implementation. <p><u>Prevention</u></p> <ul style="list-style-type: none"> • Currently updating the workstream plan. If approved an update will be given at the next PDB <p><u>Digital</u></p> <ul style="list-style-type: none"> • Information Governance is an area of continued work. Other STP's have had same issues so there are no rapid solutions. • HealthIntent early adopter candidate identified. • Progress initial HealthIntent planning exercise with the Wellbeing Partnership • The Health Information Exchange is to go live in Barnet in January • The LTP supports our current Digital STP agenda <p><u>Planned Care</u></p> <ul style="list-style-type: none"> • Virtual urology clinic implemented across NCL, taking waiting times down from 18 weeks to 5 weeks • FCP has seen 240 patients in 3 sites with referral rates of 4% so an interesting model to expand on 	
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	<ul style="list-style-type: none"> • This month launching the reviewed PoLCE policy and new PoLCE governance structure • Telederm training has commenced this month for GP's. In secondary care the pathway is now live in Whittington and RFL will go live at the end of Jan. • Once equipment delivered we will be increasing the number of GP practices using teledermatology. • We have seen a 44 % increase in Advice and Guidance enquires between July – Sept • A successful C2C event last month has led to specific training to be developed for GPs <p><u>Estates</u></p> <ul style="list-style-type: none"> • Funding for St Pancras Hospital development has been awarded • There will be no further funding after 2021 so we will need to look at alternative funding streams • First Primary care in the community estate meeting held on 9.01.19 • Meeting with London estate board in January to seek guidance on how to access future funding • Discussion about current challenges with existing projects <p><u>Social Care</u></p> <ul style="list-style-type: none"> • Workshop to agree pricing for nursing supply on Friday 11th Jan • Next few weeks will be the pilot of portal 	
2.3	Update from local delivery teams	
	<ul style="list-style-type: none"> • Various deadlines for QIPP planning between now and 30th April 2019 • Lead commissioner to take responsibility with providers, not the STP • Local Delivery Team to approve assumptions are realistic • Ongoing collaborative working with the CSU is required 	
3.0	DEEP DIVE	
3.1	CVD	
	<p>Presentation by Julie Billett, Director of Public Health–Camden and Islington.</p> <p>The size of the opportunity across NCL in terms of improvements in this area and prevention of future strokes and heart attacks was noted.</p> <p>Case for change and proposal on AF and hypertension work also presented to STP prevention board and STP clinical cabinet and support received.</p> <p>CVD Steering groups and focus on known AF patients to prevent future strokes.</p>	





	Currently working with individual CCG as different picture across NCL, The preferred approach would be to agree shared outcomes across NCL and share learning and best practice and look for funding opportunities collectively.	
3.2	Diabetes Update	
	<p>Presentation by Julie Billett, Director of Public Health, Camden and Islington, SRO Diabetes and Dr David Egerton, Diabetes Clinical Lead, Islington and Chair, NCL Diabetes Transformation Board.</p> <p>Story of success is the implementation of the National Diabetes Prevention Programme and 'Hot Foot' clinic set up at RFL.</p> <p>There are significant variation across NCL for processes and outcomes and this needs addressing.</p> <p>Desire to increase structured diabetes education across NCL</p> <p>Opportunity to bid for new tranche of national diabetes transformation funding to support continuation of existing programmes.</p>	
4.0	ENSURING WORKSTREAM BENEFITS REALISATION	
4.1	Stock take on QIPP Planning	
	Discussed in 2.3	
5.0	Key Message	
5.1	Key messages for all to take out into work streams and organisations	
	<p>The main focus now is making sure our plans are aligned to the Long Term Plan and that we utilise available funding streams as far as possible.</p> <p>We have received positive feedback on our December newsletter so continue make sure we talk about our successes and innovations</p> <p>We are already ahead on taking cost out of the system: once Telederm, A&G and virtual consultation are fully embedded these changes can only benefit patients.</p>	
6.0	AOB	
6.1	Any Other Business	
	Comms Presentation: Developing and engaging on the plan for the Future of Health and Care for NCL	
6.2	Date and time of the next meeting	
	The next meeting of the Programme Delivery Board will be held from 3pm to 5pm on 12 March 2019.	
CLOSE		

